

Managing Workplace Diversity in Teams for WSH Professional

Trainer

Mr Leonard Tay is the founder of Learning Focus Technologies and has been active professionally for the past 21 years with experience in the areas of Information Technology, Customer Service, Business Development including Training Delivery and Consultancy. Currently lecturing part-time at several Polytechnics and has facilitated training on topics related to Job Interview Skills, Resume Writing, Technopreneurship, Creativity and Innovation, Interactive Multimedia, Database Management and Systems Analysis and Design. As he specialises in training and instructional design, he also train's and assess other trainers for the Advance Cert. in Training and Assessment (ACTA) and the Diploma in Adult Continuing Education (DACE) which are nationally recognised programmes for certifying trainers.

Synopsis

Managing a team is becoming increasingly challenging with the rising diversity of our workforce. While diverse teams collectively present a greater wealth of experience and ideas, they often have a greater variety of communication styles, motivations, working approaches and norms, making for more complexity in team management. The purpose of this guide is to provide managers like yourself with strategies and tips to be more effective in managing your diverse teams.

This programme helps participants understand the benefits of managing workplace diversity, assess their current state of diversity management, and implement diversity management practices that are in line with the recommendations of the National Integration Working Group for Workplaces (NIWG-W). The Working Group, comprising members from government, industry and the unions, was formed under the auspices of the National Integration Council to foster inclusive and harmonious workplaces in Singapore.

Learning Objectives

By the end of the course, participants will be able to:

- Identify the current state of diversity management and reasons why managing diversity in the organisation is important
- Manage team members of different backgrounds
- Build an inclusive culture within your team

Who should attend

Business Owners, Managers, WSH Professional and anyone who is interested to identify opportunities for innovation at the workplace.

Course Details

Dates:

1. 21 August 2015
2. 2 December 2015

Time: 9.00am to 5.00pm (Registration starts at 8.45am)

CPD points: 7 SDUs (Pending)

Venue: Singapore Institution of Safety Officers

167 Jalan Bukit Merah,
#02-13 Connection One, Tower 5,
Singapore 150167

Fee: S\$195.00* (SISO Members)

S\$235.00* (Non-Members)

(*Fee includes GST, light refreshments and training materials)

For more information and registration, please visit:

Website: www.siso.org.sg

For enquiries:

Email: registration@siso.org.sg

Call: 6777 5185

