

## **Revised Safety Development Units (SDU) for Workplace Safety and Health Officer (WSHO) Renewal**

### **AIM**

The Ministry of Manpower (MOM) and Singapore Institution of Safety Officers (SISO) are inviting Workplace Safety and Health Officers (WSHO) to give feedback on the proposed changes to the revised Safety Development Units (SDU) for WSHO renewal.

### **BACKGROUND**

2 As part of the WSH Continuing Professional Development (CPD) requirement for renewal of WSHO registration, WSHOs can accumulate SDUs by attending relevant WSH training and contribute to WSH activities outside of their core work. To renew their registration every two years, WSHOs are required to obtain at least 40 SDUs over the period. The current framework requires WSHOs to obtain at least 20 SDUs from structured activities e.g. employment in WSH related roles (10 SDUs) and attending accredited WSH training (no cap). Up to 20 SDUs can be obtained from unstructured activities e.g. participating in informal in-house training and discussions relating to safety and health.

### **IMPETUS FOR CHANGE**

3 MOM had received feedback that using informal in-house training, discussions and non-accredited safety activities to obtain SDUs did not effectively contribute to raising the professionalism of WSHOs as these are already part of the routine activities performed by WSHOs employed in WSH-related roles; and existing accredited training was too limited and some did not cater to the evolving skillsets required in the industries and changing times.

4 MOM together with SISO, the appointed CPD Board for WSHO, reviewed the current SDU framework with the following objectives:

- a) Streamlining the WSH practice process for WSHO.
- b) Encourage continuing professional development for WSH professionals.
- c) Prepare WSHO for the new future and advancement in their career.

## PROPOSED CHANGES

5 The proposed revised SDU framework will be based on the three categories listed below. In addition, the current practice of allowing up to 10 structured SDUs to be carried over to the next renewal period will cease. This is to simplify the process of renewal and to encourage learning as an on-going process.

Category	Description of activities/participation
<p>1 - WSH practice</p> <p>Up to 20 SDUs</p>	<p>WSHOs in WSH employment or with WSH roles in the past 2 years, including WSHOs in practice overseas.</p> <p>WSHOs will be required to substantiate their WSH appointment with documentary proof such as appointment letter, testimonials etc.</p>
<p>2 - Attending Accredited training such as workshops, seminars, conferences and formal studies</p> <p>No cap</p>	<p>Attending course/training/conference accredited by CPD board.</p> <ul style="list-style-type: none"> <li>• Include conferences/events organized by MOM, WSHC, and relevant agencies.</li> <li>• Include non-WSH courses that support CPD e.g., soft skills and IT skills</li> <li>• Include both classroom and online training</li> </ul> <p>SDUs accorded will be decided by CPD board. based on course duration, complexity and depth of training content.</p> <p>In general, only courses that are more than three hours will be considered. For each accredited course, one SDU will be accorded for one contact hour, up to a max of 20 SDUs; with the exception of selected in-depth and formal courses which will be given 40 SDUs.</p>
<p>3- Other WSH contributions/Attending unaccredited WSH training</p> <p>Up to 10 SDUs</p>	<p>WSHOs who contributed to WSH in other areas, the overall in this category is capped at 10 SDUs.</p> <ul style="list-style-type: none"> <li>• Participation in professional boards, committees &amp; societies - four SDUs per appointment.</li> <li>• WSH-related Professional membership - two SDUs per organisation.</li> <li>• Trainer conducted WSQ accredited courses - one SDUs per lecture hour</li> </ul>

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|  | <ul style="list-style-type: none"><li>• Writing and/or editing papers - five SDUs per paper</li><li>• Awarded patents - ten SDUs/ each patent.</li><li>• Attended selected unaccredited WSH training including internationally recognised courses/ conferences - one SDU for one contact hour e.g. Vision Zero, World Congress, ASSE Conference, APOHSO</li><li>• Contributed to WSH at National/Industry level - one SDU for one contact hour</li></ul> |
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## **INVITATION TO PROVIDE FEEDBACK**

6 MOM and SISO hereby invites WSHOs to submit their feedback and comments from 11 November to 15 December 21 through the online form via SISO website at <https://siso.org.sg>.

7 Your feedback is important to us. All comments received will be considered. However, we will not be able to individually acknowledge or address every comment. To maintain confidentiality of feedback from the contributors, we will anonymise and aggregate the results of this engagement.

Date : 7th Nov 2021